

Working through an agency?

Why not join the NHSP bank to continue working shifts at the trust as well as enjoying these exclusive benefits!

- Competitive pay rates
- First choice of shifts
- Flexible working to suit your lifestyle
- Work this week, get paid next week
- Build annual leave for every shift worked
- Book and manage shifts online
- Support when you need it - 24/7 365 days
- Stakeholder pension scheme available



If I work through an agency, how do I apply to work through the NHSP bank?



Simply speak to your local NHSP team who is available Monday to Friday, they'll be happy to help you sign up!

Can I keep working whilst I go through the bank recruitment process?

Yes you can work whilst you go through the bank recruitment process.



All A&C and support staff can book shifts through the NHSP placement team.

All other staff can start booking shifts once they receive their login details for My:Bank. Please ensure you have received your NHS Professionals (NHSP) uniform (if required) and remember to meet your milestones throughout the six week recruitment process.

How long does it take to join the bank?

You could be registered with the bank within 72 hours. However, the overall recruitment process can take up to six weeks to complete. We will work closely with you during this time to ensure a speedy and successful transfer onto the NHSP bank.

Will my pay rate stay the same?

The pay rates may differ when you join the bank. However, NHSP provides competitive rates of pay in line with NHS guidelines. Our bank members also get first choice of all shifts available at the trust before agency staff.



Do I get paid annual leave?

Yes. For every hour you work you will build annual leave. You will start accruing annual leave from the first shift you work through the NHSP bank.



Do I still have to do training if I work at the Trust?



Yes, NHSP is aligned to the Core Skills Framework. Our training is both a mix of online and practical training. The type of training will differ based on your staff group. Skills for Health is the online training platform we use. If you have completed this online training on the same platform at the trust and the training is in date, you will not need to redo it.

Do I get paid for training?

NHSP does not pay applicants for any mandatory training required to work bank shifts at the trust.



How will I get paid?

NHSP runs a weekly payroll. Once you have successfully completed the bank registration process you can start booking your shifts using our smart booking platform, My:Bank. You can also release timesheets and view your payslips. Timesheets released by 23:59 on a Sunday will get paid on the Friday.



When applying, what documents do I need to bring in?

You will need to bring in your Right to Work documents (passport / visa if required), Proof of ID, Proof of NI and 2 x Proof of Address (POA).



Want to find out more about NHSP? Find us on:



Proof of Address (POA) documents

Documents we can accept as POA

- ✓ Utility Bill
- ✓ Bank statement
- ✓ HMRC letter
- ✓ Credit card statement
- ✓ Benefits / Job Centre / Government letter
- ✓ ISA account statement (Dated within the last 12 months)
- ✓ Mortgage agreement (Dated within the last 12 months)
- ✓ Council Tax bill (Dated within the last 12 months)



Documents we can't accept as POA

- ✗ Online banking letters
- ✗ Overdraft letters
- ✗ Rental agreements
- ✗ Council Tax Exemption Notices
- ✗ University letters
- ✗ We do not accept printed copies of bills, we can only accept original copies which have been sent to you in the post
- ✗ We do not accept letters, mobile phone bills, notices or summaries in place of bills
- ✗ Driving Licence is not accepted as a POA if it is already used as your photo ID
- ✗ We do not accept any printed documents (even if they are stamped)

All documents provided must be registered to the same address. Failure to comply could result in you being restricted at your milestone. No two documents can be from the same institution. Only original documents will be accepted, photocopies will not be accepted.